

# The law, made clear.

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# **Habeas Corpus**

(To get your child back)

### Use these instructions & forms if:

- you have a custody order giving you the legal right to a child, and another person is keeping the child from you in violation of that order; or
- You are a parent, and you have not been able to get your child back from someone who is not the child's parent.

# This packet includes:

- 1. Instructions for Filing a Petition for Writ of Habeas Corpus
- 2. Petition for Writ of Habeas Corpus
- 3. Civil Case Information Sheet
- 4. Order for Issuance of Writ of Habeas Corpus
- 5. Order Granting or Denying Return of Child

Note: You may not need all of the forms listed here, or you may need additional forms. Get more information at <a href="https://www.TexasLawHelp.org">www.TexasLawHelp.org</a>. Talk to a lawyer if you have questions.

#### **Instructions for Filing a Petition for Writ of Habeas Corpus**

These instructions explain the steps to request a Writ of Habeas Corpus and an Order Returning a Child. These instructions are for the Petitioner—the person who opens the case and files the petition.

WARNING! These instructions provide general information, not legal advice. It's a good idea to talk with a lawyer about your particular situation.

#### **Checklist Steps**

## Step 1: Complete your court forms and attach the exhibits.

• <u>Petition for Writ of Habeas Corpus</u>: This form is filed by the Petitioner (the person filing the case) and tells the judge why you have a superior right of possession to the child. It also asks the judge to issue a Writ of Habeas Corpus, ordering the Respondent to bring the child to court for a hearing.

To fill out section "3. Court Order for Conservatorship of the Child(ren)," you must first determine whether a court has ever issued an order for possession regarding the child that you want returned to you.

- If there is a court order for possession, and you are claiming a superior right of possession because of that order, select option (1) and attach a certified copy of the order to your petition.
- If there is no court order, only a legal parent can file the petition against a nonparent. If you are a legal parent, select option (2) and attach proof that you are the legal parent of the child.

**Tip**: Because court orders can be long and complicated, it is a good idea to highlight or mark the sections that explain who has the superior right of possession to the child so that the judge can review it more easily.

**Who is the Respondent?** The Respondent is the person who is holding the child illegally, either because:

- A court order says you have a superior right of possession, or
- You are a parent of the child, the Respondent is not a parent, and there is no court order.

**Tip**: It is very important that the Respondent's legal name and address you list on the Petition is correct! If the Respondent cannot be served, he or she will not know to bring the children to court for the next hearing.

• Order for Issuance of Writ of Habeas Corpus: You do not know if the judge will issue the Writ of Habeas Corpus; however, it is good practice to fill out the Order for Issuance of

Writ of Habeas Corpus and present it to the judge with your Petition. If the order is granted, the judge will sign it and the judge or the clerk will fill out the portion that says the date, time, and place of the next hearing.

## $\square$ Step 2: File forms and present to judge for ex parte review.

Contact your clerk's office for information on how to do this. Your county may require a certain judge to review your paperwork, or you may be able to take your paperwork to the "duty judge" who is available anytime. The judge will review your petition and any exhibits ex parte (meaning, you will not be present).

If the judge grants your request to issue the writ of habeas corpus, the clerk should prepare the paperwork for you and make arrangements for the writ to be served on the Respondent.

Make sure to review the Order Granting Writ of Habeas Corpus after it is completed by the judge so that you know when the next hearing is set for. Mark the hearing in your calendar and make sure you have reliable transportation to the courthouse.

### ☐ Step 3: Prepare for your hearing.

The focus of the habeas corpus hearing is very narrow: it is limited to who has a superior right of possession of the child.

Only in limited circumstances—such as where the Respondent has alleged that there is a serious immediate question concerning the child's welfare or where the Petitioner has relinquished care of the child for at least six months—should additional evidence regarding the wellbeing of the child be presented.

The Respondent has the right to file a written response to your Petition. They must file the response before the hearing, and you should receive a copy of it. The response explains why the Respondent thinks the judge should not give you the child back. If the Respondent files a Response, review it carefully to know what the Respondent will try to argue in court. (See the "common questions" section for more information on what a Respondent may claim.)

Prepare any evidence that you think you need to present. If you plan to testify, practice what you want to say.

#### Prepare your Order Granting Return of Child(ren).

Prepare your proposed <u>Order Granting or Denying Return of Child.</u> You can fill in the information you know, such as the case number, court, names of parties, and names and birthdays of the children. When you attend court, be ready to write down what the judge says because you may be expected to fill out the rest of the order. It is a good idea to bring an extra copy of the order if the judge wants to look at it.

### □ Step 4: Attend the hearing.

At the hearing, both you and the Respondent will have an opportunity to explain what you want and present any evidence that supports your position.

**Attend this hearing!** If you do not, the judge may not be able or willing to return the child to you.

If the court finds that the petitioner has the superior right of possession, the court MUST grant the return of the child to the petitioner in the following circumstances:

- 1) The Petitioner has the superior right of possession under a court order and
  - The petitioner had not relinquished possession of the child for at least six months before the case was filed, and
  - There is no serious, immediate question concerning the child's welfare
- 2) The Petitioner has the superior right of possession by law as a parent and
  - The Respondent is not a parent of the child, and
  - No SAPCR is pending, and
  - The petitioner had not relinquished possession of the child for at least six months before the case was filed, and
  - There is no serious, immediate question concerning the child's welfare

The court has discretion (meaning the judge can decide to return the child to the petitioner or not return the child) in the following circumstances, even if the petitioner has the superior right of possession:

- 1. The petitioner relinquished possession of the child for at least six months before the case was filed, or
- 2. There is a serious immediate question concerning the child's welfare, or
- 3. A <u>SAPCR</u> is pending, and the parties have already been given notice that a hearing on temporary orders is set for the same time as the hearing on the writ of habeas corpus.

*Note: If a SAPCR is already pending, talk to a lawyer before using this kit.* 

#### NOTICE: THIS DOCUMENT CONTAINS SENSITIVE DATA.

Cause No			
In the Interest of the following I (Print the full name of each child.)  1		In the Court Number District Court County Court at Law	v of
		C	County, Texas
	for Writ of Habea	s Corpus	
My name is: First	Middle	Last	·
My address is:  The last three numbers of r	court ordered possession	r are	Security
The <b>Respondent</b> 's name is:	Mido	dle L	_ast
The <b>Respondent</b> is the person ille	gally restraining the child(	ren).	
The Respondent's relations	ship to the child(ren) is:		
<u>=</u> :	court ordered possession t is not a parent of the child o the child	• , ,	ed

	The child(ren) are being illegally restrained by the Re	spondent at th	e following address:
	Street and Street Number:		
	City:		
	Zip Code:		
	County:		
	State:		
	Process should be served on the Respondent at this	address.	
1. C	hild(ren)		
l ask t	he Court to make orders about the following child(ren):		
	Child's name	Date of Birth	
1.			
2.			
3.			
4.	-		
5.			
0.			
2. Jı	urisdiction		
jurisdi	Court has jurisdiction to hear the case because it is eith ction or a court with jurisdiction to issue a writ of habeas found. Texas Family Code 157.371.		
3. C	ourt Order for Conservatorship of the C Choose one: Check (1) if you are claiming superior rights under a court of Check (2) if you are claiming superior rights because no cou	rder.	you are a parent of the
	child, and the Respondent is <u>not</u> a parent of the child.)	it order exists, j	ou are a parent of the
(1) 🗌	I am entitled to possession of the child(ren) under an The order was entered by the (number County, Texas, in Case Number	•	•
	This order is in full force and effect and has not been order is attached to this petition.		

	(28 U.S.C. Sectio order, the court in	n 1738A), if the right to po a habeas corpus proceed ourt finds that the Petition	ossess ding s	the Parental Kidnapping Prevention Act sion of a child is governed by a court shall compel the return of the child to the entitled to possession under the order.
(2)	Code Chapter 15 biological or legal parent of the child	1.001. I am entitled to pos parent of the child(ren), t I(ren), no Court has ever i	ssessi he Re issued	(ren) as a parent under Texas Family ion of the child(ren) because I am the espondent is <b>not</b> a biological or legal d orders regarding possession of the tionship is currently pending.
	the return of the c	child to the parent if the rig suit affecting the parent-cl	ght of p	ed by an order, the Court shall compel possession is between a parent and a elationship has not been filed. Texas
4. Re	elief Requeste	d		
bring t the chi I also a I ask fo Respe	he child(ren) before ild(ren) be returned ask that the Respo or recovery of all rectfully,	e this Court for a hearing;	after all cou	ed general relief.
Petit	ioner's Signature			Phone number
$\rightarrow$				
Petit	ioner's Printed Name			Date
Petit	ioner's			
Maili	ng Address:			
	-	city	state	zip
Petit Addr	ioner's Email ress:			
Petit	ioner's Fax			
(if av	ailable):			

**Verification** (Party must sign in front of a notary, below.)

I am the Petitioner in this Petition for Writ of Habeas Corpus. I have personal knowledge of the allegations and facts stated in this Petition, and I swear under oath that they are true and correct.

	ONLY sign in fron	t of a notary!
Signature of Petitioner		
Notary fills out below.		
State of (Print name of state where this petition is notarized)		
County of (Print the name of the county where this Petition is not	arized)	
Sworn to and subscribed before me, the undersigned notary, on thi	,	/ /
by		
(Print name of person who is signing this Petition. NOT the notary [Notary Stamps Here]	's name.)	
Notary's Signature		

#### **CIVIL CASE INFORMATION SHEET**

CAUSE NUMBER (FOR CLERK USE ONLY): COURT (FOR CLERK USE ONLY):						
STYLED						
STYLED						
1. Contact information for perso	n completing case information sh	eet:	Names of parties in	case:	Person	or entity completing sheet is:
Name:	Email:		Plaintiff(s)/Petitioner(s):		☐ Attorney for Plaintiff/Petitioner ☐ Pro Se Plaintiff/Petitioner ☐ Title IV-D Agency ☐ Other:	
Address:	Telephone:				Additional Parties in Child Support Case:	
City/State/Zip:	Fax:		Defendant(s)/Respondent(s):		Custodial Parent:  Non-Custodial Parent:	
Signature:	State Bar No:				Presumed	
			[Attach additional page as n	necessary to list all parties]		
2. Indicate case type, or identify	the most important issue in the ca	ase (selec	t only 1):			
	Civil	,	* ,		Fam	ily Law
Contract	Injury or Damage		Real Property	Marriage Relati	onshin	Post-judgment Actions (non-Title IV-D)
Contract   Debt/Contract   Consumer/DTPA   Debt/Contract   Fraud/Misrepresentation   Other Debt/Contract:   Foreclosure   Home Equity—Expedited   Other Foreclosure   Franchise   Insurance   Landlord/Tenant   Non-Competition   Partnership   Other Contract:   Employment   Discrimination   Retaliation   Termination   Workers' Compensation   Other Employment:   Consumer   Contract   C	□ Assault/Battery □ Construction □ Defamation  Malpractice □ Accounting □ Legal □ Medical □ Other Professional Liability: □ Motor Vehicle Accident □ Premises Product Liability □ Asbestos/Silica □ Other Product Liability List Product: □ Other Injury or Damage:	Co	content Domain/ Indemnation Indemnation Itition Ititio	Other Family    Children	ge Void en  Law en	Choin-Title IV-D    Enforcement
Tax		-		- <u>"</u> Aental Health		
☐ Tax Appraisal ☐ Tax Delinquency ☐ Other Tax	Probate/Wills/Intestate Administration					
	, if applicable (may select more th			<b></b>		
☐ Arbitration-related ☐ Attachment ☐ Bill of Review ☐ Certiorari ☐ Class Action	chment				,	
4. Indicate damages sought (do not select if it is a family law case):  Less than \$100,000, including damages of any kind, penalties, costs, expenses, pre-judgment interest, and attorney fees						
Less than \$100,000 and non-m Over \$100,000 but not more t Over \$200,000 but not more th Over \$1,000,000	nonetary relief han \$200,000	. 1		•		

#### NOTICE: THIS DOCUMENT CONTAINS SENSITIVE DATA.

Cause No.	<del></del>
n the Interest of the following Minor Chil Print the full name of each child.) .	In the Court Number  District Court County Court at Law of
	County, Tex
Order for Issuance of	of Writ of Habeas Corpus
he Petition for Writ of Habeas Corpus was	presented to this Court on
	matter, that all prerequisites under the law have r to immediately issue a writ of habeas corpus.
	to immediately issue a writ of habeas corpus.
en met, and that it is necessary and proper e Petitioner is  My relationship to the child(ren) is:  Mother Father	to immediately issue a writ of habeas corpus.
en met, and that it is necessary and proper e Petitioner is  My relationship to the child(ren) is:  Mother Father Non-parent with court order	r to immediately issue a writ of habeas corpus.
en met, and that it is necessary and proper e Petitioner is  My relationship to the child(ren) is:  Mother  Father  Non-parent with court order	r to immediately issue a writ of habeas corpus.
en met, and that it is necessary and proper e Petitioner is  My relationship to the child(ren) is:  Mother Father Non-parent with court order e following child(ren) are the subject of this	r to immediately issue a writ of habeas corpus.  red possession rights to the child(ren) s writ:
en met, and that it is necessary and proper e Petitioner is  My relationship to the child(ren) is:  Mother Father Non-parent with court order e following child(ren) are the subject of this  Child's name	r to immediately issue a writ of habeas corpus.  red possession rights to the child(ren) s writ:
en met, and that it is necessary and proper e Petitioner is  My relationship to the child(ren) is:  Mother Father Non-parent with court orde e following child(ren) are the subject of this Child's name  1.	r to immediately issue a writ of habeas corpus.  red possession rights to the child(ren) s writ:
en met, and that it is necessary and proper the Petitioner is  My relationship to the child(ren) is:  Mother  Father  Non-parent with court order the following child(ren) are the subject of this	r to immediately issue a writ of habeas corpus.  red possession rights to the child(ren) s writ:

date and time:	
Date:	
Time:a.m. / p.m.	
Place/Court:	
Address:	
The purpose of the hearing is to determine whether the <b>Petitioner</b> has a superpossession of the child(ren) and whether the child(ren) should be returned to a <b>IT IS THEREFORE ORDERED</b> by the Court that the clerk immediately issue a corpus.	the Petitioner.
SIGNED on (date).	
JUDGE PRESIDING	

The Respondent is ordered to bring the child(ren) to this court for a hearing set for the following

Cause No	<del></del>
In the Interest of the following Minor Child(ren): (Print the full name of each child.)	In the
1	☐ District Court ☐ County Court at Law of
5	County, Texas
Order Granting or Denying the Re	turn of the Child(ren)
On this date,, a had the child(ren) who are the subject of this suit should be referritioner.	nearing was held to determine whether turned to the possession of the
1. Appearances	
Petitioner,, appe	eared in person and announced ready.
Respondent,(Respondent's full name)	<del>.</del>
(Check one.)	
☐ Appeared in person and announced ready, or ☐ Although properly cited did not appear and defa	aulted.
2. Findings	
The Court examined the pleadings and heard the evidence necessary prerequisites of law have been met and the courequired to have notice received proper notice or made ar (Check (1) if the Petitioner's request was granted; check (2) if it was reason why it was denied.)	urt has proper jurisdiction. All parties n appearance.
(1) Relief Granted The court finds that the following child(ren) have be	een illegally restrained by the
Respondent: Child's name	Date of Birth
1	
2.	
3.	
4	
5.	

<b>IT IS ORDERED</b> that Respondent deliver the child(ren) to the possessic Petitioner as follows:	n of the
Date of return:	
Time of return:	
Place of return:	
IT IS ORDERED that the Respondent is responsible for paying all court	fees or costs.
OR	
(2) Relief Denied	
(Check (A) if the court denied Petitioner's request because he/she does not have to of possession; check (B) if the court denied Petitioner's request for some other re	
(A) The court finds that the Petitioner does <u>not</u> have the superior right and that the child(ren) have <u>not</u> been illegally restrained by the Respond <b>ORDERED</b> that all relief requested by the Petitioner is denied.	
(Check this finding, if applicable.)  The court finds that the previous order relied upon by Petition by a court that did not give the contestants reasonable notice of and an opportunity to be heard. Texas Family Code 157.372.	
OR  (B) Although the Petitioner does have the superior right of possessio exercises its lawful discretion and denies the return of the child to the Petological Following basis:  (Check one.)	
(i) The court finds that there is a serious and immediate que the welfare of the child(ren), should the child(ren) be returned Texas Family Code 157.374.	
(ii) The court finds that Petitioner has, by consent or acquiesce actual possession and control for not less than six months imme the filing of the petition for writ of habeas corpus. Texas Family Co	diately preceding
IT IS ORDERED that all relief requested by the Petitioner is denied.	
All relief not expressly granted is denied.	
SIGNED on	
JUDGE PRESIDING	